

Minutes of the meeting of the Stebbing Neighbourhood Plan Steering Group

6th September, 2016. Friends Meeting House, Stebbing

1. Members present

Robert James
Christina Cant
Francine Morgan
John Evans
Bernard Bazley
Jackie Kingdom
Andrew Martin
Judith Farr
Greg King

2. Apologies for absence

Apologies received from Val Stokes.

3. Public Questions

No members of the public were present.

4. Actions from previous meeting

Actions from the previous meeting are all contained within the project plan.

5. Finance report

To date we have £1500 of funding. We have spent £694 which includes room hire and Greg's costs.

Francine reported that she has completed and submitted the online expression of interest form for the locality grant, through the "mycommunity.org" website and we have received our hyperlink and have 30 days to complete it. The application can only be made for expenditure for the next 6 months or up until the end of the financial year – whichever is the sooner. The application for the UDC grant can be made after the locality grant.

6. Project Plan

Progress has been slow during August mainly due to holidays etc, item 108 is in progress and it was questioned whether item 111 was necessary.

Christina Cant along with Michael Kingdom and Nick Buhaenko-Smith attended the UDC Local Plan meeting on 22nd August. Somehow Gt Chesterford had managed to get their incomplete neighbourhood plan on the agenda, there was feeling that this was to push any major

developments away from the north of the district to the south. It was noted that that a great number of the UDC committee members including the chair live in and around Great Chesterford.

The UDC Public exhibition dates for the Local Plan are –

- Wednesday, 14 September, 5-8pm – Council Chamber, Uttlesford District Council Offices, London Road, Saffron Walden CB11 4ER.
- Tuesday, 20 September, 5-8pm – Helena Romanes School, Parsonage Downs, Great Dunmow CM6 2AU.
- Wednesday, 28 September, 5-8pm – Forest Hall School, Forest Hall Road, Stansted CM24 8TZ.

7. Summary of questionnaire results to date

Responses to the questionnaire to date have been disappointing; the following is a summary of the responses to date –

In total we have received 47 questionnaires, 18 completed online and the remaining 29 questionnaire forms returned to the shop.

Age profile

Under 18	2
19 to 30	2
31 to 45	4
46 to 60	16
Over 60	21
Not stated	2

In response to the question as to whether they worked in Stebbing or not, three people said they did work in Stebbing (which included a husband and wife) and in addition there was one volunteer worker.

What you like about living Stebbing?

The easiest way to measure the responses to these was to count the number of times certain words occurred and these were:

Village	36
Rural	16
Shop	11
Buildings	5
Pub	8
Friendly	8
Church	7
Quiet	11

What would you like to improve?

Traffic	8
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Speed 13
Parking 13

The above responses were submitted by 17 people.

Buses and public transport - both of these were mentioned seven times from a total of 11 respondents.

Leave the village as it is 5
Upkeep of foot paths 3

Increasing affordable housing 3

Other comments included Better playground to include a zip wire, leisure centre, more cafes and restaurants and improvements to the existing children's play area adjacent to the cricket field..

What would be your three top priorities?

These included:

Designated areas for future development
No large developments
Stop development/minimise housing proposals
Protection of historic features
Allow new building to be carried out sympathetically
Protect the countryside from large-scale development
Limited development.

Action – Greg to send link to questionnaire on website reminding people to complete it to the email list and to investigate whether the school parent mail system could also be used

8. John Evans possible Q&A's for the website

The previously sent out document was discussed and some minor changes / amendments suggested. John will update and re-distribute

Update from Bernard on profiles and photos for website

Bernard reported that he had received pictures and profiles for most members but there were still some outstanding

9. Preparation for Village Fete

A schedule of members for manning the stall at the fete was decided, questionnaires would be available at the fete. The position of the stall was also discussed

10. Andrew Martin to advise on landscape sensitivity and capacity appraisal

The landscape and capacity appraisal was discussed and it was decided that it should be for the whole village, with a more detailed appraisal extending out from the existing settlement edge,

rather than the work being undertaken in Felsted that seeks to safeguard the separation of individual hamlets. Andrew will obtain costings for this and report back.

11. Community Engagement Strategy

It was agreed that to date the response to the questionnaire was disappointing, with the email being sent to the list of contacts by Greg it was hoped that this may increase response. The stall at the village fete should hopefully boost awareness of the Neighbourhood Plan Steering Group.

Meeting ended at 9:10 PM.