

Minutes of the meeting of the Stebbing neighbourhood plan steering group

30th May, 2017. Friends Meeting House, Stebbing

1. Members present

Robert James
Christina Cant
Bernard Bazley
Jackie Kingdom
Val Stokes
John Evans
Greg King

2. Apologies for absence

Judith Farr, Francine Morgan & Andrew Martin

3. Public Questions

No members of the public were present.

4. Declarations of Interest

There were no declarations of interest.

The members read Johns suggested amendment to the terms of reference / Constitution regarding declarations of interest and agreed by a vote to accept the changes subject to the agreement of the Parish Council.

Action – Greg to arrange for proposal to be produced for the next Parish Council Meeting

5. Questionnaire Results

There was a discussion regarding the results of the survey now that the data has all been entered onto survey monkey. There was a discussion on how to disseminate the information to the residents.

The draw was done for the winner of the M & S Vouchers and the Game Vouchers for the youth response.

It was suggested that Rachel may be the person to ask what and how much feedback to give to the Public.

It was agreed that a proportion of the results from the survey, covering the most important issues be uploaded onto the website and at a later date a public event or events covering the Landscape assessment, the Heritage survey and the questionnaire results.

It was suggested that banners be erected to alert residents to the results of the survey being available on the website. It was also suggested that hard copies be produced in a bound format being made available in strategic places in the village – i.e. shop, pub etc

All the written comments from the surveys need to be collated now, after an extended discussion, it was agreed that Robert would produce a list of key words for circulation and comment. It was thought that it would be a good idea to consult Rachel on this for her thoughts.

It was agreed to accept Andrews very kind offer of a member of his staff doing the mapping collating.

Val suggested using the Village Fete as an update opportunity

6. Heritage Survey

The 3 quotes received were discussed, - Grover Lewis were £5000 + VAT, completion 4-5 weeks from instruction, David Andrews Heritage Consultants, completion dated early September at a cost of £4200 + VAT and lastly Purcell, Total £11900 no mention of inclusive of VAT or not. The Purcell quote was very detailed and a lot of effort had been put into it.

A vote was taken and it was agreed subject to Parish Council agreement to instruct Grover Lewis

Action – Clerk to write proposal for the next Parish Council meeting

The draw was done for the winner of the M & S Vouchers and the Game Vouchers for the youth response.

Meeting ended at 8.50 PM.