

Minutes of the meeting of the Stebbing neighbourhood plan steering group

3rd July, 2018. Friends Meeting House, Stebbing

1. Members Present

John Evans
Christina Cant
Jackie Kingdom
Judith Farr
The Secretary

2. Apologies for absence

Val Stokes, Bernard Bazley & Andrew Martin

3. Approval of Minutes 29th May 2018

The Minutes of the last meeting were agreed. Bernard will be asked to put them on the website.

4. Public Questions

1 member of the public attended
There were no questions from members of the public.

5. Report as to responses to Call for Sites

The Secretary has circulated the responses received, there has been a degree of interest and it was felt that the objective has been met. 3 sites have been put forward, one for 2 houses on Stebbing Green, one in Brick Kiln Lane in the Vicinity of Downs Villas and the 2 sites on The Downs. One of the sites on The Downs is for a much larger area than has been previously submitted to UDC as Part of their Call for Sites, the other is the same. The responses have been acknowledged by the Secretary. Judith asked whether we had given a cut-off date. John responded that we had not. Jackie asked what we would do with sites that come in right up to time that they are being assessed. John said he thought that they all needed to be included and considered up until the time of the steering group assessment / submission to the independent advisor for scrutiny. Jackie suggested that we put a piece in the next Stebbing Scene that comes out at the beginning of September giving a cut-off date in mid-September to give people an opportunity to respond.

John said he would check whether the call for sites received had also been sent to UDC.

6. Policy as to replies to latest responses to Call for Sites

In the case of one of the call for sites responses it is very generic and does not really give enough information for the group to consider. Judith said that we ought to keep people informed of where the process is in looking at the sites that have been submitted.

John said he would draft something to be sent to all respondents to the call for sites including the closure date.

With regards to one application that has been submitted, not enough information has been supplied, it was agreed that the Secretary should email back asking for information either on the UDC form or an email containing the same information so that the site can be considered.

7. Retainer of independent adviser re Call for Sites - Locality

Andrew has reported that he has been in contact with Locality and another company could be made available to us. This also links in with our budget and John will speak to Andrew regarding the application he is proposing to make would just be for the advisor or whether it would go one step further and make funds available to us for general purposes bearing in mind that we only have £1500 approximately left. The secretary said that he had received the invoices from the Landscape Partnership for Simons attendance at the meeting with UDC and they would be paid at the next Parish Council meeting on 12th July. Christina asked whether the availability of the sites was going to be ascertained before they were sent to the independent advisor. John said that this would be the case.

8. Review of Site assessments

John asked that we be ready to do this at the next working party meeting. Jackie said she was not available on 17th July, Jackie said she could do the 19th, Judith said the 19th was better for her also, but it depends on Andrew, Val and Bernard's availability also. John will look at the date and advise.

9. Steps (if any) to be taken in light of BDC Inspector letters

John asked Jackie if she would like to speak on the 2 letters produced by the BDC inspector. Jackie said that she had not studied the letters closely, but in the first the inspector has stated that the 3 garden communities were not sustainable. The garden communities rely upon the A120 extension, but that is having to be re-thought as the residents of Cressing are complaining. The A12 for Marks Tey seems to be ok, but there is a lack of funds for the road infrastructure. At the full council meeting where UDC's regulation 19 was voted upon, Howard Rolfe seemed to think that all these problems will be resolved and there was therefore no reason to consider this when voting for the UDC regulation 19. The second letter was regarding housing numbers, CAUSE have questioned the numbers. The inspector said that the housing numbers were not unreasonable, approx. 780 per year for the next 15 years for Braintree. Judith said she thought the report was a good one, but that she was disappointed that it only covered road rail and schools but not utilities. Jackie said she thought there would be more to come.

10. LGS and recent comments received; Policy as to response to similar

John reported that he had received a comment from a resident that the field behind the new houses in Brick Kiln Lane should be re-considered to be included in the LGS. It has been decided to ask the resident to complete the form along the same lines that the steering group had. It can then be looked at by the group.

11. Engagement / Consultation with Clubs & Societies

John said he had been thinking should there be more that we could or should be doing to engage with local clubs and societies? Do we think this is something that we should give thought to. Jackie said that she thought it would be a good idea to engage with the groups and would be welcomed, John added that he thought it may heighten awareness and interest at the Fete if engagement could be done prior to it. Jackie said that this was done during the purchase of the village hall.

Judith said that the contacts for the clubs and societies were in the back of the Stebbing Scene

John said that he would prepare a letter to be sent out to the clubs and societies. John asked whether they normally communicate via telephone, Jackie said that email was used.. The secretary does have some of the email addresses, but some did not respond to the email regarding GDPR so those that did not respond have been deleted. The secretary said that he would send John the list of email addresses that he had.

12. **List of granted Planning Permission in Parish**

John asked whether there is a list kept of granted planning applications for the Stebbing Parish. The Secretary said the he keep a record of all the application made for the Parish and he could extract the ones that are for new / replacement / conversion property applications.

13. **AOB**

Jackie confirmed that she would be around for the fete as did Judith. We need to look for a gazebo or similar to use at the fete.

Judith asked whether anything had been done about Rachel's comments. John had said this was referred to in the minutes of the last meeting that he would combine them into a version 6 and circulate and send to Rachel.

The secretary went through the action list and marked those complete that have been completed

The meeting closed at 8.07pm